

**DEER PARK UFSD  
BOARD OF EDUCATION  
DECEMBER 14, 2021  
OPEN MEETING/WORK SESSION AGENDA – 7:00 PM \*  
DEER PARK HIGH SCHOOL**



**If you would like to sign up to speak during the Public Be Heard portion of the meeting, please do so in the sign-in book at the Board table in the auditorium. This must be done PRIOR to 8:00 p.m. Speaking time is limited to five minutes. A mask is required to be worn in the building and inside the auditorium.**

*\*Please note that it is anticipated that the Board will adjourn for an Executive Session at 7:00 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 8:00 p.m. to begin conducting business.***

- I. Call to Order.
- II. Pledge of Allegiance, Roll Call, Members, Board of Education.
- III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes of the Open Meeting on November 30, 2021.

**DECEMBER STAFF APPRECIATION**

*Mr. Derek Schmelter – Band Teacher @ DPHS*



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#### IV. **NEW BUSINESS:**

##### 1. **INCREASE IN HOURLY RATE FOR SENIOR LIFEGUARD, RECREATION AIDE, LIFEGUARDS AND SUBSTITUTE AIDES**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the following rate of pay for the below listed employees is as follows effective **January 1, 2022** to be in line with the new minimum wage increase:

- **Sr. Lifeguards** from \$14.98 per hour to **\$15.98 per hour**
- **Recreation Aide** from \$14.00 per hour to **\$15.00 per hour**
- **Life Guard** from \$14.00 per hour to **\$15.00 per hour**
- **Substitute Aide** from \$14.00 per hour to **\$15.00 per hour**

##### 2. **INCREASE IN THE DAILY RATE FOR SUBSTITUTE TEACHING ASSISTANTS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the following rate of pay for the below listed employees is as follows effective **January 1, 2022** to be in line with the new minimum wage increase:

- **Substitute Teaching Assistants:**  
\$95 per day to reflect an hourly rate of \$13.57 to  
**\$105 per day to reflect an hourly rate of \$15.00**

##### 3. **2022-2023 SCHOOL HOLIDAY CALENDAR**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the 2022-2023 School Holiday Calendar.

##### 4. **2022-2023 CSEA PAID HOLIDAY CALENDAR**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the 2022-2023 CSEA Paid Holiday Calendar.

**5. ACCEPTANCE OF A MEDIA LITERACY GRANT TO ROBERT FROST MS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the acceptance of a \$1,000 Media Literacy Grant to Robert Frost MS on behalf of the NYS Educational Media Technology Association

**6. DISPOSAL OF OFFICE EQUIPMENT**

*Recommend, that the Board of Education approve the following resolution:*

**RESOVLED**, that the Board of Education approve the disposal of the following equipment that is broken and beyond repair:

- Laminator S/N C1532-2730

**7. DISPOSAL OF LIBRARY BOOKS AT ROBERT FROST MS**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the disposal of library books (listed in file) that are deemed outdated or are in poor condition.

**8. ADDITIONAL CO-CURRICULAR CLUBS FOR THE 2021-22 SCHOOL YEAR**

*Recommend that the Board of Education approve the following Resolution:*

**RESOLVED**, that the Board of Education approve the additional co-curricular list for the 2021-22 school year.

| <b>CO-CURRICULAR LIST 2021-2022 SCHOOL YEAR</b> |                    |             |              |               |
|-------------------------------------------------|--------------------|-------------|--------------|---------------|
| <b>DEER PARK HIGH SCHOOL</b>                    |                    |             |              |               |
| <b>ACTIVITY/CLUB</b>                            | <b>NAME</b>        | <b>EXP.</b> | <b>UNITS</b> | <b>AMOUNT</b> |
| Amnesty International                           | Jaime Pambianchi   | 3           | 2            | \$ 1,095.84   |
| Anime Club                                      | Vincent Russo      | 1           | 2            | \$ 1,095.84   |
| Dungeons and Dragons                            | Vincent Russo      | 1           | 1            | \$ 547.92     |
|                                                 | Dylan Duprez       | 4           | 1            | \$ 547.92     |
| Muslim Student Association                      | Victoria Rosenthal | 2           | 2            | \$ 1,095.84   |

| <b>ROBERT FROST</b>    |                     |             |              |               |
|------------------------|---------------------|-------------|--------------|---------------|
| <b>ACTIVITY/CLUB</b>   | <b>NAME</b>         | <b>EXP.</b> | <b>UNITS</b> | <b>AMOUNT</b> |
| Frost Buddies          | Stephanie O'Connell | 4           | 1.5          | \$ 821.88     |
|                        | Nicole Thone        | 1           | 1.5          | \$ 821.88     |
| <b>JOHN F. KENNEDY</b> |                     |             |              |               |
| <b>ACTIVITY/CLUB</b>   | <b>NAME</b>         | <b>EXP.</b> | <b>UNITS</b> | <b>AMOUNT</b> |
| JFK Buddies            | Marie Tortorici     | 1           | 3            | \$ 1,643.76   |
| <b>JOHN Q. ADAMS</b>   |                     |             |              |               |
| <b>ACTIVITY/CLUB</b>   | <b>NAME</b>         | <b>EXP.</b> | <b>UNITS</b> | <b>AMOUNT</b> |
| Little Buddies         | Jaclyn Stein        | 1           | 1.5          | \$ 821.88     |
|                        | Tess Maloney        | 1           | 1.5          | \$ 821.88     |
| <b>MAY MOORE</b>       |                     |             |              |               |
| <b>ACTIVITY/CLUB</b>   | <b>NAME</b>         | <b>EXP.</b> | <b>UNITS</b> | <b>AMOUNT</b> |
| Little Buddies         | Alannah Bocard      | 1           | 1.5          | \$ 821.88     |
|                        | Nicole Leggio       | 1           | 1.5          | \$ 821.88     |

**9. USE OF CAFETERIA FUNDS FOR CAPITAL PROJECTS**

*Recommend, that the Board of Education approve the following Resolution:*

**WHEREAS** the District has an excess fund balance in its Cafeteria Fund and is required to submit a plan to bring the fund balance to an appropriate expense level to be approved by the Child Nutrition Program Administration; and

**WHEREAS** the District intends to use a portion of those funds in an amount not to exceed \$1,100,000 for minor alterations and improvements to districtwide cafeterias and kitchens as well as preliminary costs and cost incidental thereto ("Projects");

**THEREFORE BE IT RESOLVED** that the Board of Education approves the above Projects and authorizes the work to be performed upon approval of the Office of Facilities Planning of the New York State Education Department.

**10. District Wide Kitchen Upgrades To Include Demo And Removal Of Existing Kitchen Equipment. Install LTI Serving Counter, PMG Food Shields, Installation Of Serving Lines And Utility Connections**

*Recommend, that the Board of Education approve the following Resolution:*

**WHEREAS**, the Board of Education of the Deer Park Union Free School District desires to embark upon the following capital improvement projects:

District Wide Kitchen Upgrades to Include Demo and Removal of Existing Kitchen Equipment. Install LTI Serving Counter, PMG Food Shields, Installation of Serving Lines And Utility Connections

(the “Projects”); and

**WHEREAS**, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(1)); and

**WHEREAS**, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(2); and

**WHEREAS**, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Project is classified as a Type II Action pursuant to Section 617.5(c)(1) and (2) of the SEQRA Regulations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED**, that the Board of Education, after a review of the proposed action, hereby declares that the Projects are Type II Actions, which requires no further review under SEQRA; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

**11. SECOND READING & APPROVAL – POLICY #6710 PURCHASING AUTHORITY**

*Recommend, that the Board of Education approve the following resolution:*

**RESOLVED**, that the Board of Education approve Policy #6710 as accepted and adopted by the Board of Education and will be placed in the Board of Education Policy Manual.

**V. APPROVAL OF SCHEDULES**

*Recommend, that the Board of Education approve the following Schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Karen Camodeo**

Transportation

Position: Assistant School Transportation Supervisor

Salary/Step: \$66,717 Step 15

Effective Date(s): 12/3/2021

CHANGE from Provisional to Permanent

**William Fitzgerald**

John F Kennedy Intermediate School

Position: Acting Chief Custodian

Salary/Step: \$84,287.20 Step 18

Effective Date(s): 11/27/2021 - 1/3/2022

Salary prorated at \$8,104.54

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Danielle Cavallo**

District Office

Position: Account Clerk

Salary/Step: \$50,908.83 Step 1

Effective Date(s): 1/1/2022

Salary prorated at \$25,258.61

**Michael Escalante**

Deer Park High School

Position: Lifeguard

Salary/Step: \$14/hour

Effective Date(s): 12/6/2021

**Anthony Macaluso**

Transportation

Position: Bus Driver

Salary/Step: \$26.50/hour

Effective Date(s): 12/13/2021

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

**Stephanie Baio**

John F Kennedy Intermediate School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/24/2021

Resignation as Cafeteria Aide to accept position as 6 Hour Aide

**Laura Eydeler**

John Quincy Adams School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 12/3/2021

Resignation. No outstanding obligation to the district.

**Wendy Marchica**

John F Kennedy Intermediate School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/29/2021

Resignation as Cafeteria Aide to accept position as 6 Hour Aide

**Tina Schiavo**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 12/22/2021

Resignation for the purpose of RETIREMENT. No outstanding obligation to the district.

**Nicolle Seibert**

May Moore School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/24/2021

Resignation as Cafeteria Aide to accept position as 6 Hour Aide

**Griffin Valenti**

Memorial

Position: Mail Clerk

Salary/Step:

Effective Date(s): 12/6/2021

Resignation. No outstanding obligation to the district

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Karl Adler**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 11/29/2021 - 12/3/2021

Paid Medical LOA (FMLA)

**Thomas Fanning**

Memorial

Position: Maintenance Mechanic

Salary/Step:

Effective Date(s): 12/9/2021 - 12/15/2021

Extension of Paid Medical LOA (FMLA)

**Michael Fullam**

John F Kennedy Intermediate School

Position: Chief Custodian

Salary/Step:

Effective Date(s): 12/9/2021 - 1/4/2022

Extension of Paid Medical LOA (FMLA)

**Heather Neary**

Memorial

Position: Duplicating Machine Operator

Salary/Step:

Effective Date(s): 4/17/2022 - 7/15/2022

4/17/22-5/24/22 Paid Maternity LOA (FMLA) 5/25/22-7/15/22 Unpaid  
Remainder of FMLA

**Christina Vitarella**

John Quincy Adams School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 11/25/2021 - 12/23/2021

Extension of Unpaid Medical LOA (FMLA)



**Robert Wilson**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 11/15/2021 - 12/22/2021

11/15/21-11/17/21 Paid Medical LOA (FMLA) 11/18/21-12/22/21

Unpaid Medical LOA (FMLA)

**SCHEDULE -- TRN --TRANSFERS (Non-Instructional)**

**Christina Vitarella**

May Moore School

Position: Cafeteria Aide

Salary/Step:

Effective Date(s): 1/3/2022

Transfer from JQA to MM

**INSTRUCTIONAL**

**SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Brittany Hushion**

District Wide

Position: ABA Home Provider

Salary/Step: \$50/hour

Effective Date(s): 9/1/2021 - 6/30/2022

CHANGE of hourly rate

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)  
APPOINTMENTS (Instructional)**

**Danielle Polito**

Robert Frost Middle School

Position: Leave Replacement ENL Teacher

Salary/Step: \$57,992 BA/Step 1

Effective Date(s): 12/1/2021 - 1/25/2022

(Champlin) Salary prorated at \$9,278.72

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Kimberly Myers**

Deer Park High School

Position: Permanent Substitute

Salary/Step: \$175/day

Effective Date(s): 1/1/2022 - 6/30/2022 (Sokol)

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS**  
**(Instructional)**

**Sean Quinn**

Robert Frost Middle School

Position: Permanent Substitute Teacher

Salary/Step:

Effective Date(s): 12/16/2021

Resignation. No outstanding obligation to the district

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

Nancy Connolly

Robert Frost Middle School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 11/25/2021 - 12/23/2021

Extension of Unpaid Medical LOA (FMLA)

**Venus Joe**

May Moore School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 12/20/2021 - 2/11/2022

12/20/21-1/26/22 Paid Medical LOA (FMLA) 1/27/22-2/11/22 Unpaid  
Medical LOA (FMLA)

**Heather Nola**

Deer Park High School

Position: World Language Teacher

Salary/Step:

Effective Date(s): 4/17/2022 - 6/3/2022

Paid Maternity LOA (FMLA)

**Danielle Polito**

Robert Frost Middle School

Position: Permanent Substitute Teacher

Salary/Step:

Effective Date(s): 12/1/2021 - 1/25/2022

LOA as Perm Sub Teacher in order to accept a Leave Replacement ENL  
position at RF

**Christine Sokol**

Deer Park High School

Position: Speech Teacher

Salary/Step:

Effective Date(s): 1/1/2022 - 6/30/2022

Extension of Paid Medical LOA

**Nicole Thone**

District Wide

Position: Special Ed Behavior Consultant

Salary/Step:

Effective Date(s): 11/29/2021 - 12/10/2021

Paid Medical LOA (FMLA)

**Alexis Tyson**

May Moore School

Position: Teaching Assistant

Salary/Step:

Effective Date(s): 1/3/2022 - 3/4/2022

1/3/22-1/25/22 (1/2 day) Paid Medical LOA (FMLA) 1/25/22 (1/2 day)-

3/4/22 Unpaid Medical LOA (FMLA)

**Beth Ann Vahle**

John F Kennedy Intermediate School

Position: Elementary Teacher

Salary/Step:

Effective Date(s): 12/11/2021 - 1/17/2022

Extension of Paid Medical LOA (WC)

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Christine Musachio**

John F Kennedy Intermediate School

Position: Wilson Practicum Teacher Mentor

Salary/Step: \$1,200/year

Effective Date(s): 11/1/2021 - 6/30/2022

Salary prorated at \$960/year

**Kerri Troffa**

John F Kennedy Intermediate School

Position: Wilson Practicum Teacher Mentor

Salary/Step: \$1,200/year

Effective Date(s): 11/1/2021 - 6/30/2022

Salary prorated at \$960/year

**SCHEDULE 21/BP-840 – SCHEDULES OF BILLS PAYABLE**

|                           |             |            |
|---------------------------|-------------|------------|
| General                   | # 21        | 11/30/2021 |
| General                   | # 27        | 12/31/2021 |
| General                   | # 28        | 12/31/2021 |
| Capital                   | # 8         | 12/31/2021 |
| Federal                   | # 9         | 11/30/2021 |
| Federal                   | # 12        | 12/31/2021 |
| School Lunch              | # 11        | 12/30/2021 |
| PR Liability General Fund | # 20        | 11/30/2021 |
|                           | Daily Check |            |
| WORKERS' COMP.            | Register    | 11/24/2021 |
|                           | Daily Check |            |
| WORKERS' COMP.            | Register    | 12/1/2021  |
|                           | Daily Check |            |
| WORKERS' COMP.            | Register    | 12/3/2021  |
|                           | Daily Check |            |
| WORKERS' COMP.            | Register    | 12/7/2021  |
|                           | Daily Check |            |
| WORKERS' COMP.            | Register    | 12/7/2021  |

**SCHEDULE 21-E-462 - EXPLANATION OF BUDGETARY TRANSFERS**

#T16

**SCHEDULE 21-F-409 - CONTRACT REPORT**

**SCHEDULE 12-H-21 – HOME TEACHING (regular & S/E)**

(confidential)

**SCHEDULE 12-S-21 – SPECIAL TRANSPORTATION**

(confidential)

VI. **RECEIPT OF SCHEDULES**

Recommend that the Board of Education approve the following Receipt of Schedules collectively:

**SCHEDULE 21-A-507 – TREASURER’S REPORT**

|                       |                 |                                      |
|-----------------------|-----------------|--------------------------------------|
| Statement of Revenues | General Fund    | July-November                        |
|                       | School Lunch    | July-November                        |
|                       | Special Revenue | July-November                        |
|                       | Federal Fund    | July-November                        |
| Treasurer's Report    |                 | July-November                        |
| Cash Flow             |                 | July-November                        |
| Claims Audit Report   |                 | November 1, 2021 - November 30, 2021 |

**SCHEDULE 21-B-830 – APPROPRIATION BUDGET STATUS REPORT**

|                                    |                              |               |
|------------------------------------|------------------------------|---------------|
| Appropriation Budget Status Report | General Fund -               | July-November |
|                                    | Capital Fund -               | July-November |
|                                    | Federal Fund -               | July-November |
|                                    | Special Revenue -            | July-November |
|                                    | School Lunch-                | July-November |
| Extra-Classroom Activities Funds   | High School -                | July-November |
|                                    | Robert Frost -               | July-November |
| Trial Balance                      | General                      |               |
| July-November                      | Worker's Comp & Unemployment |               |
|                                    | Federal                      |               |
|                                    | Capital                      |               |
|                                    | Capital Energy Cons. Proj.   |               |
|                                    | Trust & Agency               |               |
|                                    | Private Purpose Trust        |               |
|                                    | Flexible Benefits            |               |
|                                    | School Lunch                 |               |

VII. **DISCUSSION/APPROVAL**

VIII. **PUBLIC BE HEARD**

IX. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

X. **ADJOURN**

